

Cathedral Organist

Job Description

The Cathedral Organist serves as principal organist for all parish liturgies at the Cathedral, as well as accompanist for the Coro Hispano and the Cathedral Chorale. The responsibilities of this position include the following tasks:

Specific Responsibilities:

1. Serve as accompanist for the Cathedral Chorale at all rehearsals: 7 – 9p Wednesday.
2. Serve as accompanist for the Coro Hispano at all rehearsals: 6 – 6:45p Saturday; 9:00 – 10:15a Sunday.
3. Serve as organist for the following masses: 5:00p (English) & 7:00p (Spanish) Saturday, 7:30a (Spanish), 10:30a (Spanish) & 12:00n (English) Sunday.
4. Rehearse with Cantor(s) in preparation for the 5:00 & 7:00p Saturday Anticipatory Masses (time to be arranged during the work week).
5. In addition to the regular mass schedule, serve as organist for the following masses/feasts/solemnities:
 - Presentation of the Lord (Feb 2), St. Joseph, Husband of Mary (Mar 19), Annunciation of the Lord (Mar 25), Sacred Heart of Jesus (Jun 19), Birth of St. John the Baptist (Jun 24), Sts. Peter and Paul, Apostles (Jun 29), Transfiguration of the Lord (Aug 6), Assumption of the Blessed Virgin Mary (Aug 15), Exaltation of the Holy Cross (Sep 14), Dedication of the Cathedral (Oct 26), All Saints (Nov 1), All Souls (Nov 2), Dedication of St. John Lateran (Nov 9), Thanksgiving Day, Immaculate Conception (Dec 8), Novena of Our Lady of Guadalupe (Dec 3 – 11), Feast of Our Lady of Guadalupe (Dec 12), Christmas Eve (Dec 24), Christmas Day (Dec 25), New Year's Day (Jan 1), Ash Wednesday, Holy Thursday, Good Friday, Easter Vigil, wedding convalidation (2 per year), first Holy Communion, Confirmation.
6. In collaboration with the Director of Spanish Music and the Cathedral Wedding Music Coordinator, serve as organist for funeral & wedding liturgies (for additional compensation from the parties involved).
7. Other duties as assigned by the Director of Music Ministry.

Rehearsal & Mass Schedule:

Wednesday	7 – 9p	Cathedral Chorale rehearsal
Thursday	6 – 8p	Cantor Rehearsal (Spanish)
Saturday	5 – 6p	Mass in English (Cantor-led)
	6 – 6:45p	Coro Hispano rehearsal
	7 – 8p	Mass in Spanish (Cantor-led)
Sunday	7:30 – 8:30a	Mass in Spanish (Coro Hispano)
	9 – 10:15a	Coro Hispano rehearsal (except Easter Sunday)
	10:30 – 11:30a	Mass in Spanish (Coro Hispano)
	12n – 1p	Mass in English (Cathedral Chorale)
During Week	TBA	Cantor Rehearsal (English)

Outline of Hours

1. Time spent in worship services		5.0 hrs/wk
2. Rehearsals		
a. Time spent in choral rehearsal	4.0 hrs/wk	
b. Other rehearsals during the week	<u>3.0</u>	7.0 hrs/wk
3. Organ practice (3 hrs/wk for each non-identical service)		9.0 hrs/wk
4. Preparation for special services		<u>9.0 hrs/wk</u>
	Total	30.0 hrs/wk

Salary & Benefits

The Cathedral Organist will receive:

1. Salary: \$ 35,000/annually
2. Additional compensation from weddings & funerals (75 – 100 weddings/year)
3. Benefits package to include:
 - a. Health/Dental insurance
 - b. 403(b) employer contribution (after 1 year)
 - c. Paid time off (includes: vacation, personal & sick days)